

TOOLBOX TALK

Social distancing at work

As you'll be aware the Government has introduced new measures to reduce the spread of the Coronavirus (COVID19). These measures restrict movement and where possible confine families to their homes but it does make provision for essential services.

Providing water and wastewater is an essential service and we have 4.4 million customers every day relying on us. We have to continue to run and maintain our assets not only to preserve our current supply but to prevent failures in the future.

Therefore it's vitally important that we're able to continue working to provide these critical services at a time of huge need within the country.

This Toolbox talk outlines control measures we are implementing to help you with social distancing at work though recognising that our activities will still need to take place every day.

What we've done

We've already introduced measures regarding employees only entering customers' homes for essential activities. Where the occupants are self-isolating due to COVID19 symptoms or have been in contact with someone who has, a small number of colleagues have been identified and issued with appropriate PPE to help them conduct those activities safely.

In addition to this we're following Government advice and introducing these instructions to all employees at work:

- Wherever possible keep two metres apart from colleagues and members of the public and explore alternative means of conducting the task safely that maintains the social distancing rule
- If social distancing is not possible due to the nature of the task, we will be looking at the best approach with teams locally, considering appropriate PPE, limiting exposure and ensuring good hand hygiene practices are followed before and after. Use PPE such as disposable gloves and hand sanitisers when available or wash your hands with soap and water for twenty seconds
- Travel in separate vehicles, spare company vehicles will be used to facilitate this and the company will also pay for mileage and insurance if a personal vehicle is used to enable this to happen
- People must **not** congregate in kitchens, canteens, mess rooms, restrooms and offices. There will only be one person allowed in a room at a time in these spaces, unless a distance of two metres can be maintained.

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What we need you to do

We understand that these are uncertain times and people are feeling anxious around the current situation. We would ask for your understanding in these exceptionally difficult times and follow this guidance to keep you safe.

Finally please continue to complete a **60 second check**, these are especially important during times of restricted resources and pressure. The same hazards that face us every day are still there and need to be managed as well as COVID19.

A new **COVID19 60 Second Check App** is being pushed live through all company mobile devices that will act as a prompt to help you make the right decision throughout the day in relation to these control measures.

More information will be sent out about this new Coruson App separately.