

**FORM 1: Request for Inspection**

**REQUEST FOR SUPPLY PIPE INSPECTION**

When you are ready for your service to be inspected or connected please e-mail this form to [developerservicessouth@eswater.co.uk](mailto:developerservicessouth@eswater.co.uk) alternatively you can post to **Essex & Suffolk Water, PO Box 969, CHELMSFORD, Essex, CM2 0XL**

**Our ref: NS/  
Site address:**

**Postal Addresses are required for each new property (building name/number etc for each premise or plot)**

Plot No:		Plot No:	
Plot No:		Plot No:	
Plot No:		Plot No:	
Plot No:		Plot No:	
Plot No:		Plot No:	

If you do not inform us of the postal address for each property and reference number, we will be unable to arrange an inspection or connection.

By requesting an inspection, you are confirming that the supply pipe at the above property has been installed in accordance with the standard ESW requirements that are on the reverse of this form.

We will contact you with the inspection date, please indicate your preferred method of contact below.

If you are sending this form on behalf of an organisation or anyone other than yourself, you confirm that you are duly authorised to do so.

Contact Name:		Email:	
Telephone Number/s:		Date:	

**Multiple Supplies** - Please note all new water supplies will be fitted with trickle flow caps when multiple supplies are installed (i.e. two or more connections in one opening). To request meters to be installed once the development is nearing completion then please return the Request For Meters To Be Installed (**form 2**)

**IMPORTANT NOTE: CHARGES FOR FAILED INSPECTIONS OR ABORTED JOBS**

If the trench does not fully pass all the criteria required for the water regulations inspection, you will be liable to pay a charge of £83.00 + VAT at 20% (£99.60) which will need to be paid in advance of any additional visits. Our requirements for inspection are listed on the following page.

After a successful inspection your connection will be planned in for a future date. If we are unable to gain access to the required point of connection on this date or the supply pipe from the property to be connected, then the job will be aborted. You will be liable to pay an abortive visit charge of £223 plus VAT (£267.60) to be paid in advance of any additional visits.

## Requirements prior to connection

**We cannot connect the supply pipe to your property until the following requirements and the Water Supply (Water Fittings) Regulations 1999 have been met:**

1. We will not connect the supply pipe to your property until payment has been received in full for the connection quotation.
2. Postal address information to be supplied including the building name/number for each premise or plot.
3. If the connection is for a temporary or field supply, a water regulation compliant standpipe will need to be installed.
4. The trench must be open and 750mm deep with a sand surround if needed, and all supplies must be labelled.
5. The pipe must enter the property through a colour coded blue duct 750mm below the finished ground level and above floor level finish.
6. A stop tap must be installed on the supply inside the property and the external pipe sealed at the boundary with a mechanical cap.
7. The pipe must be properly insulated in the ducting with either climaflex or armaflex insulation and once inspection has taken place the end needs to be sealed with foam insulation.
8. Supply pipes greater than 50mm (od) or any pipe size greater than 50m in length will be required to be hydraulically pressure tested and disinfected (with a microbiological sample analysis from a UKAS approved laboratory confirming the successful disinfection) in accordance with the Water Regulation (Water Fittings) 1999 and BS 6700. Please see Water Regulations Sheet IS – 002 for further information.

Please note the above are guidelines to help you, full requirements can be obtained from the Water Regulations Advisory Scheme on 0333 2079030 or visiting their website at <https://www.waterregsuk.co.uk/>

We will endeavour to connect your new water supply within 21 calendar days\* of payment being received and a successful water regulations inspection carried out.

*\*Please note this is subject to the Local Authority granting permission to excavate or close the public highway.*

**Multiple supplies** (2 or more connections in one opening) will be fitted with a trickle flow cap on connection, if the cap is interfered with in any way it is a prosecutable offence. When the property is due for occupation please return the 'Request for Meters to be Installed' form allowing at least 10 working days notice for your meters to be installed. We will contact you to arrange a mutually convenient appointment for the meters to be fitted and the supplies proved.