

SELF-LAY SCHEDULE

This form should be used to submit the information required to complete a draft water adoption agreement (often referred to as a “Self-Lay agreement”). For assistance in completing the form and further information, please refer to the guidance section attached to this form.

Please return the form, fully completed to us at the address below together with:

1. Copies of Land Registry documentation and other supporting documents where relevant.
2. Payment for the self-lay administration fee and self-lay legal fee (as a minimum), ensuring that the quotation reference is written on the back of any cheque or used as a reference on any BACS payment.

Northumbrian Water
Developer Services Water
Northumbria House
Abbey Road
Pity Me
DH1 5FJ
Email: newdevelopmentwater@nwl.co.uk

ESW ref	Q		
Date sent to ESW			
Site Address			
Registered land title number (please provide up to date copy and plan)			
Planning application number		Number of properties included in planning application	
Landowner name and address¹			
Company registration number			

Landowner's solicitor name and address	
Adjoining owner² name and address	
Company registration number	
Developer name and address	
Company registration number	
Developer's solicitor name and address	
Self-Lay provider name and address	
Company registration number	

Please indicate who the draft self-lay agreement should be sent to:

Name and address:

Source of Water

We will add a date of 90 calendar days from the date the signed Water Adoption Agreement is received from the Self-Lay Provider unless the Self-Lay Provider requests an alternative date (subject to a minimum of 28 days).

Please indicate who will be responsible for payment of infrastructure charges:

Name and address:

Please indicate who will carry out the following elements of Contestable Work³:

Item	Developer Works	SLP Works	Water Company Works
Excavation, backfill and reinstatement of trenches within the site			
Excavation, backfill and reinstatement of trenches outside of the site			
Installation of meter housings			
Installation of mains/services within the site (delete as appropriate)			
Installation of mains/services outside of the site (delete as appropriate) ⁴			
Routine in-line mains connections (i.e. Final Connections) (please state the number of connections required)			
Mains diversions (excluding the connections to existing mains)			
Water Regulations compliance certification			
Water meter installation			

Please provide the following information to enable the relevant part of the agreement relating to dispute resolution to be completed.

Party	Role	Name	Position	Email/Phone
SLP	Representative			
	Senior Representative			
Developer	Representative			
	Senior Representative			

Please provide the following information, for all of the parties that are applicable, to enable the relevant part of the agreement relating to day-to-day operational contact to be completed.

Party	Name	Email	Phone
SLP			
Developer			
Owner			
Adjoining Owner			

If the Self-Lay Provider is the designer of the proposed self-lay mains and/or services, please attach and confirm the final requirements of the Fire and Rescue Service in respect of fire hydrants.

Applicant to sign below:

Signature	
Print name	
Company	
Date	

Guidance:**General**

This form is to be completed and signed on behalf of the parties wishing to enter into an agreement with us to adopt water assets.

Most of the information we have requested is required for inclusion in the draft legal agreement and therefore it is important that all of the information is provided.

Requirement for a legal adoption agreement ("Self-Lay agreement")

Section 51(A) of the Water Industry Act 1991 requires that those who wish to construct water mains and service pipes are required to enter into an agreement with a water undertaker to adopt them at a later date.

Form of legal agreement

The water industry, stakeholders and representatives of customers have agreed Water Sector Guidance (WSG) that includes a model form of agreement known as the Model Water Adoption Agreement (MWAA), which is to be used by all parties in England.

The WSG and agreement can be found at:

water.org.uk/water-sector-guidance-approved-documents

Terms used in this form

The terms used in this form indicated in bold black text have the same meaning as in the MWAA.

Notes to assist in completing this form:

- ¹ Please confirm whether the land on the Site is owned by the Developer or currently in the ownership of another party.
- ² Please confirm the owners of any adjoining land, not being public highway, in which the watermains and/or service pipes will be located.
- ³ As defined in our annual contestability summary found at the bottom of the following page: eswater.co.uk/developers/self-lay/
- ⁴ For service connections, please provide separate information as to the plot references included in the Water Company Works.